KANSAS STATE DEPARTMENT OF EDUCATION

SCHOOL BUS EMERGENCY EVACUATION DRILL RECORD

This form may be used to document mandated school bus evacuation drills. These drills shall be conducted at least once each semester. Include service door operation instructions with every drill.

U.S.D. _____ School Name: _____

Bus Driver's Name: _____

Date: _____ Bus/Route # _____

Location of Drill: _____

Number of Students on Board: _____

Drill was performed out: ☐ Front Door ☐ Back Door ☐ Other

Student Assigned to Assist Driver if Needed: _____

(In the event the driver is incapacitated the student will know how to make radio contact, will have knowledge on how to tum off bus and has been given instruction as to where to direct the other students for an evacuation destination)

Student Assigned to Carry Fire Extinguisher: _____

Student Assigned to Carry First Aid Kit: _____

Student Assigned to Hold the Door: _____

Student(s) Assigned to Help Evacuate: _____

Approximate Elapsed Time of the Drill: _____

Comments:

Signature of Driver: _____

Signature of Administrative Witness: _____

Kansas leads the world in the success of each student.